

Guide to

AOTS

THE ASSOCIATION FOR OVERSEAS TECHNICAL SCHOLARSHIP



LIKING THE WORLD through Human Resource Development
THE ASSOCIATION FOR OVERSEAS TECHNICAL SCHOLARSHIP

<http://www.aots.or.jp>

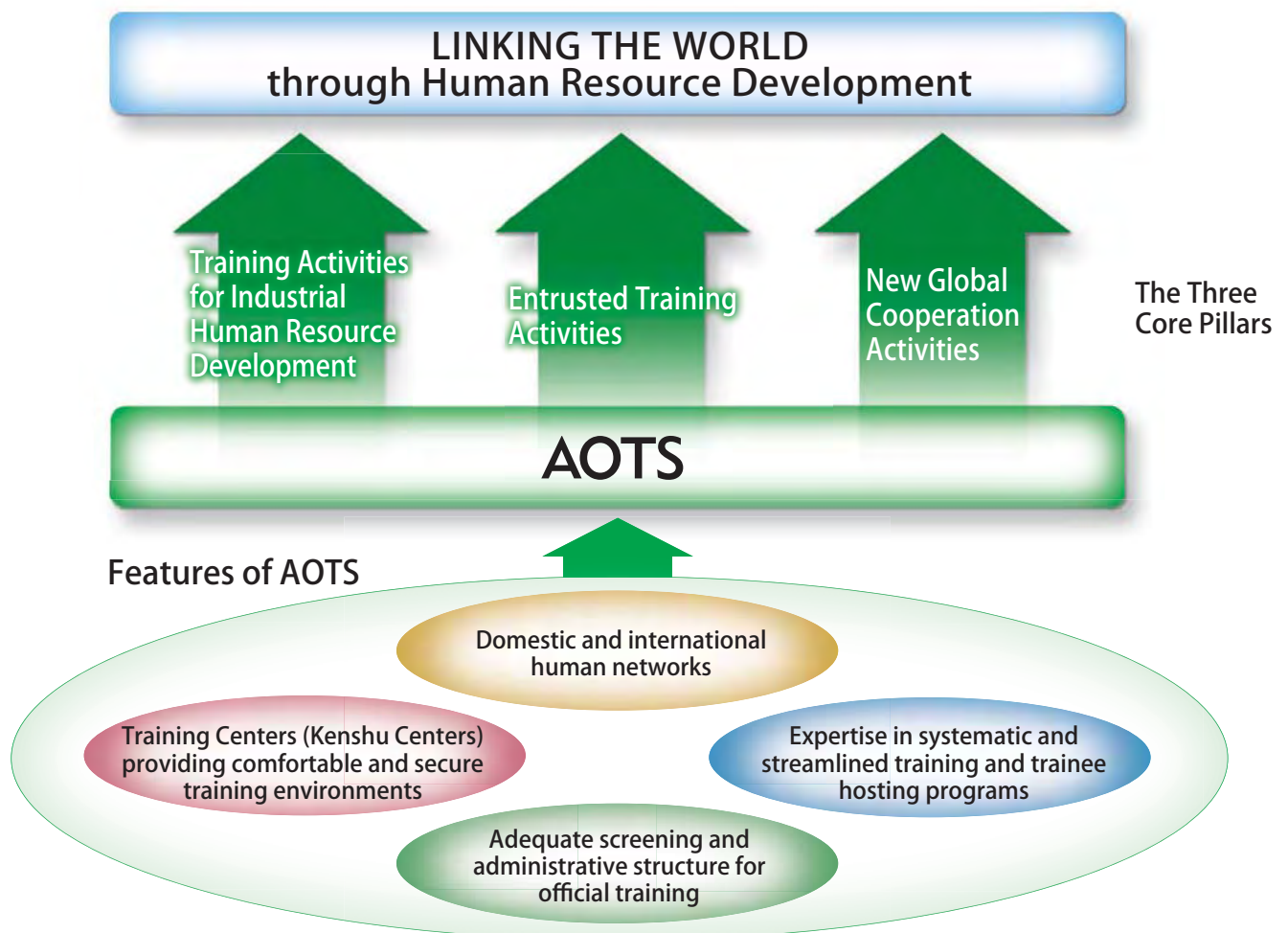
To Live and Prosper Together



Mission of AOTS

To realize a world of “Co-Existence and Growing Together” through human resource development

AOTS provides training of industrial human resources of developing countries to structure a rich, peaceful world so that all people on the globe may continuously benefit from the development of the economy.



The Association for Overseas Technical Scholarship (AOTS) is a human resource development organization promoting technical cooperation through training inside and outside of Japan.

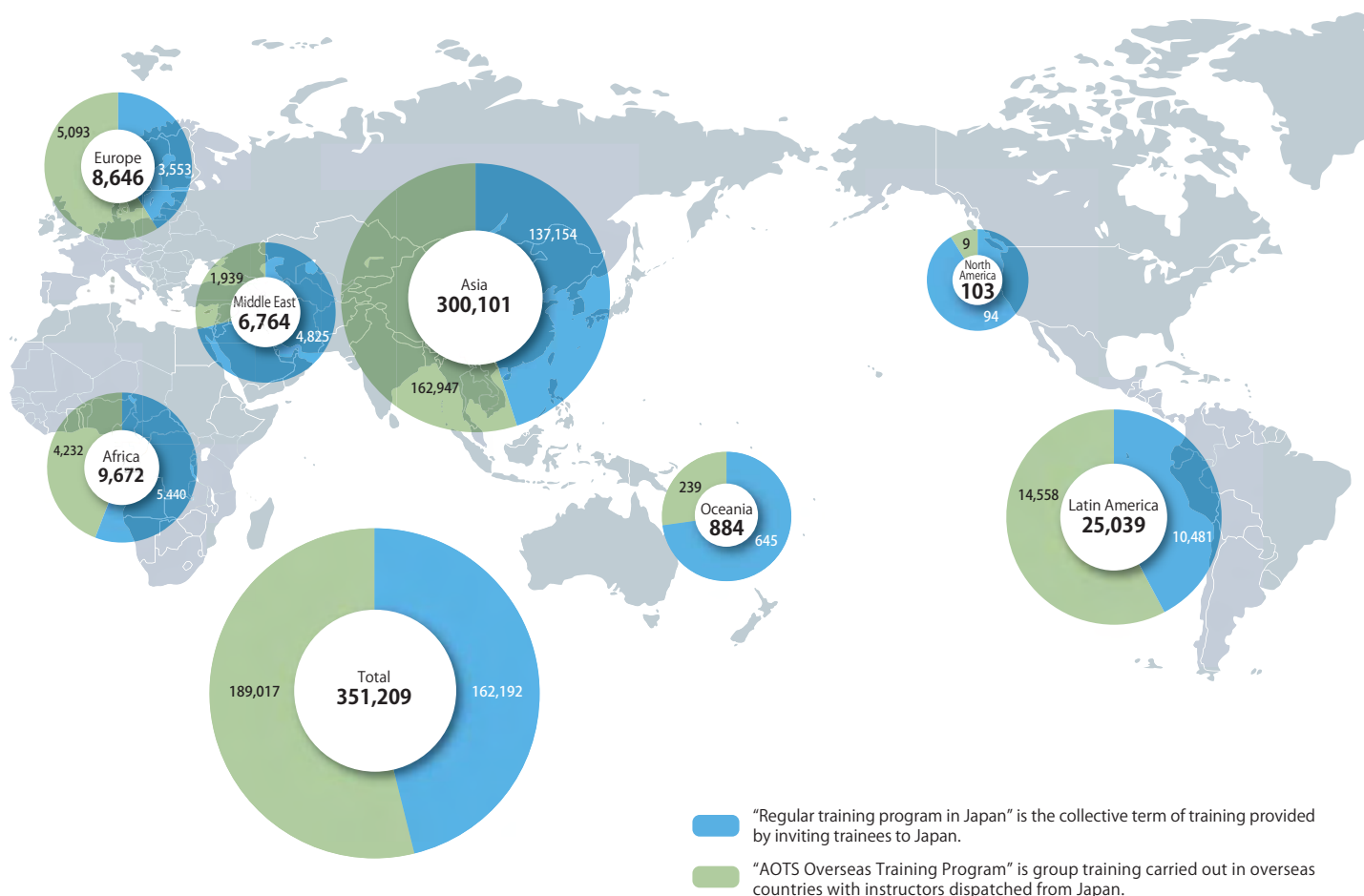
AOTS was established in 1959 with the support of the Ministry of International Trade and Industry (which is the present Ministry of Economy, Trade and Industry: METI) as the first technical cooperation organization on a private basis in Japan.

The total number of participants having received training in Japan to date has reached more than 162,000, representing 170 countries from around the world, while the total number of participants in AOTS training activities in overseas countries exceeded the 189,000-mark in fiscal 2010.

Overview of the Association (as of April 2011)

Establishment	August 10, 1959						
Purpose	To promote international economic cooperation and enhance mutual economic development and friendly relations between overseas countries and Japan through training activities for engineers and managers of these countries both in Japan and abroad						
Main activities to achieve AOTS's purpose	(1) Training of engineers and managers from developing countries in Japan (2) Training of engineers and managers in overseas countries (3) Management and operation of the facilities required for the above-mentioned training (4) Other activities necessary to achieve AOTS's purpose						
Endowment of the association	100,000,000 yen						
Total budget for fiscal 2011	7,700,000,000 yen						
Activities plan for fiscal 2011	<table border="0"> <tr> <td>Training Program in Japan</td> <td>292 courses</td> <td>7,221 participants</td> </tr> <tr> <td>Overseas Training Program</td> <td>42 courses</td> <td>1,232 participants</td> </tr> </table>	Training Program in Japan	292 courses	7,221 participants	Overseas Training Program	42 courses	1,232 participants
Training Program in Japan	292 courses	7,221 participants					
Overseas Training Program	42 courses	1,232 participants					
Offices and training centers	(1) Head Office : Tokyo, Japan (2) Training Centers : Tokyo, Yokohama, Kansai (in Osaka City) and Chubu (in Toyota City, Aichi Prefecture) (3) Overseas Offices : Bangkok, Jakarta and New Delhi						
Number of staff	164						
Competent authorities	Japanese Ministry of Economy, Trade and Industry (METI)						

Number of AOTS Trainees (Fiscal 1959 - 2010)



Types of Training Activities

AOTS Training Activities comprise the following three core types.

1 Training Activities for Industrial Human Resource Development

AOTS implement Public-Private Partnership training activities by combining governmental funding (ODA) and private sector funding with the purpose of cultivating industrial human resources for sustainable economic growth in developing countries. AOTS has been implementing these training activities for over 50 years since its establishment, and aimed at transferring Japanese industrial technologies to developing countries. The programs under this scheme provide the trainings in fields of manufacturing and those related to the fields of infrastructure and system exportation based on the Japanese government's New Growth Strategy approved by the Cabinet Meeting in June 2010.



A scene from a training program at a Japanese company

2 Entrusted Training Activities

AOTS implements various Training Activities entrusted by the Japanese government and public-sector organizations. For example, training activities with the purpose of improving the business environment related to trade and investment, training activities on intellectual property rights with the purpose of developing human infrastructures related to intellectual property rights, trainings on the Japanese language and cultural adaptation for nurse and caregiver candidates upon their acceptance to Japan, based on the bilateral Economic Partnership Agreement (EPA) and so on.



Her Excellency Gloria Macapagal-Arroyo, President of the Republic of the Philippines (at the time) cheering on fiscal 2009 Filipino nurse candidates

3 New Global Cooperation (NGC) Activities

Independent of public funding, NGC means self-initiative and wide-ranged programs by AOTS based on its accumulated experiences and knowledge. NGC Seminars are to share the leading-edge technologies and systems that Japan can offer to the world in areas such as environment management, energy efficiency, renewable energy, and more, as well as opportunities for business networking. It can also facilitate the globalization of Japan through various training plans for Japanese People.



A scene from the New Energy Seminar

Training Activities for Industrial Human Resource Development

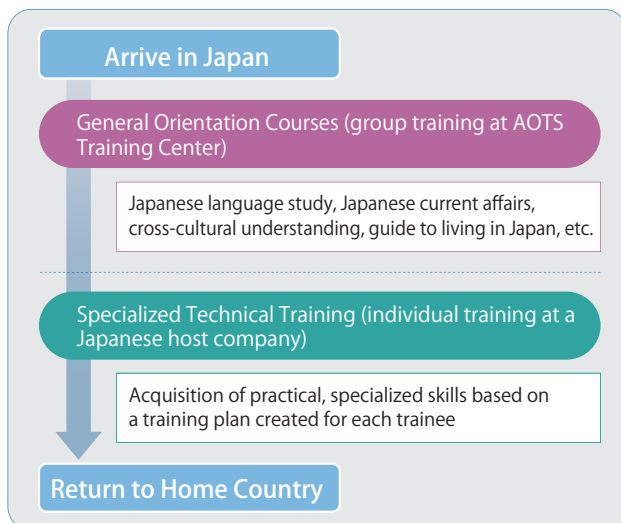
- Types of Training Programs

1 Training Programs Held in Japan

Each year, AOTS invites around 6,000 engineers and managers in developing countries to Japan to participate in training, which is known as the “Regular Training Program in Japan.” This program is divided into the categories of “Technical Training” and “Management Training.”

(1) Technical Training

Technical Training aims to provide trainees with specific technical skills in manufacturing technologies, and consists of two components: introduction training conducted at AOTS Training Centers (General Orientation Courses) and practical training to acquire specific technical skills and knowledge of manufacturing conducted at Japanese host companies (Specialized Technical Training).



Japanese Language Lesson in a small group



Specialized Technical Training

The Significance of Training Programs in Japan

Training programs in Japan have the following effects that are worthy of mention:

- They allow trainees to see with their own eyes practical examples of the know-how about which they learn in lectures, and they promote a change in awareness through trainees’ own discoveries.
- They provide trainees with a more profound understanding not only of Japanese corporate culture, but also of Japan in general, including Japanese society and the Japanese way of thinking.

Creating Personnel Who Understand Japan

As of 2010, AOTS has accepted over 162,000 engineers, managers, and executives from more than 170 developing countries to training programs in Japan.

A large number of human resources from engineers to instructors as personnel who understand Japan through training in Japan are succeeding in the industrial and business circles all over the world.



The AOTS Certificate is awarded individually in the closing ceremony

(2) Management Training

Management Training is implemented at AOTS Training Center for trainees to learn various management skills needed in corporate and plant management through lectures, exercises and factory visits. The training program normally lasts 2 weeks. Management Training is implemented with a focused theme or specific trainees based on the training needs of developing countries.



Lectures for Management Training

2 Training Programs Held in Countries Outside of Japan (Overseas Training Program)

AOTS also implements training programs by dispatching Japanese lecturers to countries outside of Japan. This is known as the Overseas Training Program. It is an effective way to train multiple participants at the same time on the basic skills required for their business or to share other skills that may be widely adopted in developing countries.



Lectures for Overseas Training

Evaluation System — Showing accountability for our activities and improving our programs —

For a number of years, AOTS has emphasized the evaluation of the effectiveness and outcomes of its training programs. For three years from fiscal 1999, we conducted discussions through the AOTS Training Program Evaluation System Committee, which consisted of eminent external figures, and in fiscal 2002 we introduced the current evaluation system.

The aim of our evaluation system is to ensure accountability to the general public by publishing our evaluation results, and to increase the effectiveness and efficiency of our training programs through gathering information on the impact of our training.

Evaluation Timing	Evaluation Items
Pre-Training Evaluation (Before/Start Day of Training)	Screening (Appraisal)
	Measuring of Trainees' Initial Knowledge / Capabilities
Interim Evaluation (During Training)	Monitoring of Trainees' Status, Training Contents, etc.
Evaluation Immediately After-Training (Final Day of Training)	Measuring of Trainees' Degrees of Target Achievement and Satisfaction of Training / Training Environment
Ex-post Evaluation (A Few Years after Training)	Evaluating of Training Effectiveness, Potential for Self Supporting Growth, Friendship, Efficiency, Validity, etc.

Kenshu Centers (Training Centers)

1 Roles of Training Centers

AOTS training centers provide training facilities and accommodation for trainees who are away from their countries to participate in training courses at AOTS and Specialized Technical Training at host companies. Each Kenshu Center has a role to be a "Home Away from Home" for the trainees during their stay in Japan, in order to reduce the culture gap and provide comfortable circumstances.

For example, at the training center canteens, menu for vegetarians and Muslims are available every day. Various menu of trainees' home countries are also prepared.

The reception desks deal with inquires from trainees for 24 hours. The training centers support welfare of trainees by providing regular health consultations as well.



Canteen at dinner time (TKC)



Private room of trainee (KKC)

2 Starting Point for Social Exchange and Human Network

AOTS training centers where trainees from various nations gather all the time are important international communication places by themselves. The trainees enjoy communication at canteens and in the lobbies. The training centers organize various activities such as sports events and "Bon-odori" dance festivals, in order to help trainees to deepen their knowledge toward Japan, and also give opportunities for both trainees and neighbors to get to know each other.

Therefore, the training centers have been a starting point of social exchange and human networks among trainees, lecturers, training centers' staff, members of AOTS sponsoring companies, volunteers, and neighbors.



Bon-odori dance festival organized in cooperation with local community (TKC)

Location of AOTS Training Centers



Tokyo Kenshu Center – TKC

30-1, Senju-azuma 1-chome, Adachi-ku, Tokyo
120-8534
Tel: 03(3888)8231
Fax: 03(3888)0763

●**Transportation**

10 to 12 min. on foot from
Kitasenju Station, JR/Subway Line
7 min. on foot from Keisei-Sekiya Station

About 40 min. from Tokyo Station



Yokohama Kenshu Center – YKC

5-1, Fukuura 1-chome, Kanazawa-ku, Yokohama,
Kanagawa 236-0004
Tel: 045(786)1611
Fax: 045(786)1625

●**Transportation**

1 min. on foot from
Kanazawa Seaside Line
Sangyo Shinko Center Station

About 35 min. from Yokohama Station



Kansai Kenshu Center – KKC

7-5, Asaka 1-chome, Sumiyoshi-ku, Osaka, Osaka
558-0021
Tel: 06(6608)8260
Fax: 06(6690)2678

●**Transportation**

10 min. on foot from
Abiko Station, Midosujisen Subway Line
15 min. on foot from Sugimotocho Station, JR Line

About 40 min. from Osaka Station



Chubu Kenshu Center – CKC

37-12, Mukaihata, Kaizu-cho, Toyota, Aichi
470-0348
Tel: 0565(43)2111
Fax: 0565(43)2112

●**Transportation**

15 min. on foot from
Josui Station, Meitetsu Toyota Line

About 55 min. from Nagoya Station

AOTS Overseas Network

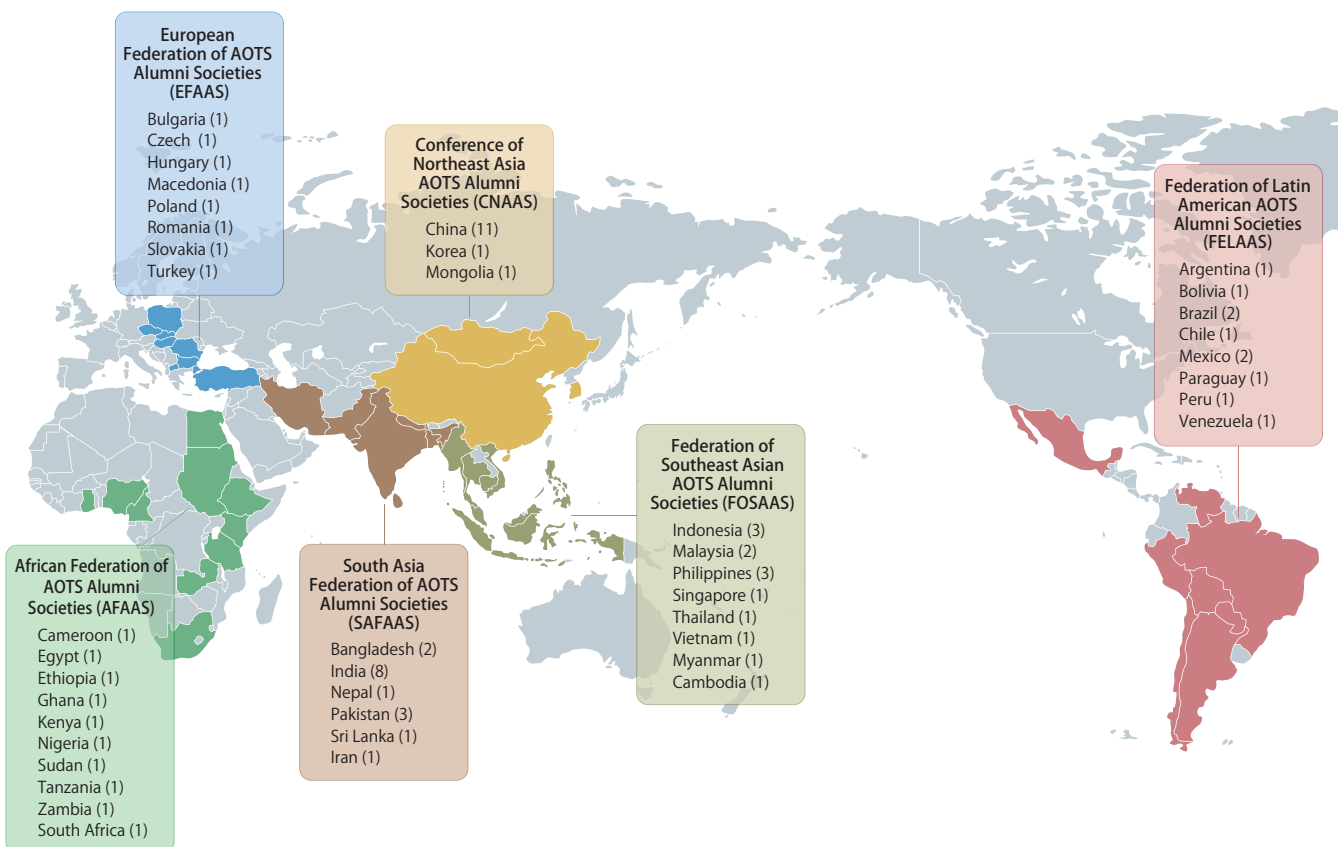
1 AOTS Alumni Societies = A Network for Friendship and Human Resource Development That Links the World =

AOTS Alumni Society (hereinafter called the Alumni Society) is an organization established in various parts of the world based on common experiences that AOTS ex-trainees have after their training in Japan. The Alumni Society contributes to the economic and industrial development of their own countries as well as help development of friendly relationships between Japan and other countries. Some Alumni Societies organize recruitments/recommendations of participants to AOTS training and conduct overseas training as AOTS program partners.

There are currently 70 Alumni Societies in 43 countries (as of April 2011). They belong to 6 Regional Federations in the world (North East Asia, South East Asia, South Asia, Latin America, Africa and Europe). These Regional Federations actively promote activities through the Regional Federation Conferences that take place in all regions every 2 to 3 years.

The Alumni societies also exchange opinions about cooperation among all Alumni Societies and AOTS programs during the Convention of AOTS Alumni Societies where representatives of each society meet every 3 to 4 years

● AOTS Alumni Societies and Regional Federations



Calligraphy writing contest hosted by the Federation of AOTS Alumni Associations of India (FAAAI)



Convention of the Federation of Southeast Asian AOTS Alumni Societies (FOSAAS) held in Pattaya, Thailand

2 WNF Program and WNF Fund

WNF (World Network of Friendship) is a network to promote "The South-South Cooperation Program" systematically through the network of AOTS Alumni Societies. It aims for developing countries not to be on the receiving end of support from Japan but to be able to promote economic development in their countries by promoting human resources development by their own efforts as well as with mutual cooperation of developing countries. An activity program using the society network for international cooperative activity is called "WNF program", and a fund to support this activity is "WNF Fund." WNF fund is collected in the form of donations from the Alumni Societies and supporters who agree with their aims.

The Symbol of the WNF



As a symbol of "South-South Cooperation" among AOTS Alumni Societies aiming at self-help and mutual cooperation for the development of developing countries, this symbol was selected as the emblem of the WNF at the Fifth Convention of AOTS Alumni Societies, which was held at Aichi in September 1997.



"Quality Management in Pharmaceutical Operation" program hosted by the Bangladesh AOTS Alumni Society for the Nepal AOTS Alumni Society



"Study Tour for Egyptian Entrepreneurs in the Car Component Manufacturing" program hosted by ABK & AOTS Alumni Association (Thailand) for the AOTS Alumni Society, Egypt

2 Cooperating organizations of each country

AOTS cooperates with the following industrial organizations of each country for planning and organizing for training program.

Main cooperating organizations

- The China Association for International Exchange of Personnel (CAIEP)
- The China Association for Quality (CAQ)
- The Shanghai Municipal Economic Commission
- The Confederation of Indian Industry (CII)
- The Automotive Component Manufacturers Association of India (ACMA)
- The Indonesian Chamber of Commerce and Industry (Kadin Indonesia)
- The Electrical and Electronics Association of Malaysia (TEEAM)
- The Malaysian Plastics Manufacturers Association (MPMA)
- The Pakistan-Japan Business Forum (PJBF)
- The Philippine Chamber of Commerce and Industry (PCCI)
- The Production and Operations Management Association of the Philippines (PROMAP)
- The Thailand Automotive Institute (TAI)
- The Electrical And Electronics Institute (EEI), Thailand
- Thai Tool And Die Industry Association (TDIA)
- The Thai Chamber of Commerce & Board of Trade of Thailand (TCC)
- The Vietnam Chamber of Commerce and Industry (VCCI)
- The SME Assistance Center in the North (SMA-TAC), Vietnam

Office Locations

As of February 2012

Head Office

30-1, Senju-azuma 1-chome, Adachi-ku, Tokyo 120-8534

Tel:+81-3 -3888-8211

		Tel	Fax
Management Strategy Division	Management Strategy Group	+81-3-3888-8241	+81-3-3888-8428
	Public Relations Group	+81-3-3888-8256	+81-3-3888-8410
	Research & Evaluation Group	+81-3-3888-8255	+81-3-3888-8428
General Affairs Division	General Affairs Group	+81-3-3888-8211	+81-3-3888-8264
	Personnel Group	+81-3-3888-8237	+81-3-3888-8264
	Accounting Group	+81-3-3888-8212	+81-3-3888-8264
	Facilities Administration & Information Systems Group	+81-3-3888-8216	+81-3-3888-8264
Scholarship Administration Division	Scholarship Administration Group	+81-3-3888-8221	+81-3-3888-8242
	Scholarship Administration Group (Infrastructure System Export Industry)	+81-3-3888-8221	+81-3-3888-8242
	Scholarship Processing Group	+81-3-3888-8214	+81-3-3888-8242
	Scholarship Accounting Group	+81-3-3888-8220	+81-3-3888-8242
Innovation Project Division	Special Projects Group I	+81-3-3888-8253	+81-3-3888-8242
	Special Projects Group II	+81-3-3888-8257	+81-3-3888-8242
New Global Cooperation Division	New Global Cooperation Group	+81-3-3888-8260	+81-3-3888-8242
Training Administration Division	Training Coordination Group	+81-3-3888-8254	+81-3-3888-8242
	Overseas Affairs Coordination Group	+81-3-3888-8213	+81-3-3888-8264
AOTS Japanese Language Training Center Division	AOTS Japanese Language Training Center Group	+81-3-3888-8250	+81-3-3888-8262
Audit Management Office		+81-3-3888-8211	+81-3-3888-8264

Kenshu Centers (Training Centers)

Kenshu Centers	Locations	Tel	Fax
Tokyo Kenshu Center (TKC)	30-1, Senju-azuma 1-chome, Adachi-ku, Tokyo 120-8534	+81-3-3888-8230	+81-3-3888-8242
Yokohama Kenshu Center (YKC)	5-1, Fukuura 1-chome, Kanazawa-ku, Yokohama, Kanagawa 236-0004	+81-45-786-1621	+81-45-786-1625
Kansai Kenshu Center (KKC)	7-5, Asaka 1-chome, Sumiyoshi-ku, Osaka, Osaka 558-0021	+81-6-6690-2670	+81-6-6690-2675
Chubu Kenshu Center (CKC)	37-12, Mukaihata, Kaizu-cho, Toyota, Aichi 470-0348	+81-565-43-2100	+81-565-43-2101

Overseas Offices

Overseas Offices (Countries)	Locations	Tel	Fax
AOTS Bangkok Office (Thailand)	22nd Floor, PASO Tower 88 Silom Road, Suriyawong, Bangrak Bangkok 10500	+66-81-3750411	-
AOTS Jakarta Office (Indonesia)	6th Floor, Summitmas I Jl. Jend. Sudirman, Kav. 61-62, Jakarta 12190	+62-21-522-6776	+62-21-522-6661
AOTS New Delhi Office (India)	Flat No. 1307, 13th Floor, Gopaldas Bhawan 28 Barakhamba Road, New Delhi 110001	+91-11-2370-4122	+91-11-2370-4123

Brief History of AOTS's Activities

Fiscal	Main Activities
1959	<ul style="list-style-type: none"> • AOTS Established (August) • AOTS Regular Training Program Started (General Orientation Course Started)
1960	<ul style="list-style-type: none"> • Inaugural issue of the AOTS magazine, KENSHU (Japanese version)
1961	<ul style="list-style-type: none"> • Inaugural issue of the AOTS magazine, KENSHU (English version)
1963	<ul style="list-style-type: none"> • First Survey Mission on Results of Training Sent to the Ex-trainees' Countries
1967	<ul style="list-style-type: none"> • Alumni Society Recommended Training Scheme Started
1968	<ul style="list-style-type: none"> • JMF-Sponsored Program for Alumni Society Recommended Training Started • UNIDO Training Program Started (~1996)
1971	<ul style="list-style-type: none"> • Mexico-Japan Exchange Training Program Started (~1983)
1973	<ul style="list-style-type: none"> • Overseas Correspondence Program Started (~2000)
1974	<ul style="list-style-type: none"> • APO Training Program Started (~2001)
1977	<ul style="list-style-type: none"> • Management Training Course Started • Overseas Training Program Started
1982	<ul style="list-style-type: none"> • Training Course for Learning Japanese Work Ethics, Based on Malaysian Government's Look East Policy, Started • Holding the Seminar to Commemorate the Opening of the Tokyo Kenshu Center (Participants proposed the "AOTS Alumni Societies")
1984	<ul style="list-style-type: none"> • Trainers' Training Program (Training Seminar for Japanese Instructors of Overseas Trainees) Started (~2000) • Training Course for Korean Engineers, Sent by Korean Government, Started
1985	<ul style="list-style-type: none"> • First Convention of AOTS Alumni Societies Held in Tokyo
1986	<ul style="list-style-type: none"> • Lecturing Tour Started in Cooperation with AOTS Alumni Societies
1989	<ul style="list-style-type: none"> • Second Convention of AOTS Alumni Societies Held in Yokohama
1990	<ul style="list-style-type: none"> • Program on Corporate Management for Poland and Hungary Carried Out • Course in Cooperation with APEC Started
1992	<ul style="list-style-type: none"> • Third Convention of AOTS Alumni Societies Held in Bangkok, Thailand
1993	<ul style="list-style-type: none"> • Course in Cooperation with MITI's "Green Aid Plan" Started
1994	<ul style="list-style-type: none"> • Fourth Convention of AOTS Alumni Societies Held in Osaka
1996	<ul style="list-style-type: none"> • APEC Training Program (currently called Training Project for Improving the Business Environment related to Trade and Investment) Started • Inaugural issue of the AOTS magazine, KENSHU (Chinese version)
1997	<ul style="list-style-type: none"> • Fifth Convention of AOTS Alumni Societies Held in Aichi <World Network of Friendship (WNF) Established>
1998	<ul style="list-style-type: none"> • NEDO Training Program Started • Special Training Activities to Assist Asian Countries Carried Out • Training Activities for Small and Medium-sized Enterprises Started • Asian Local Training Activities Carried Out
1999	<ul style="list-style-type: none"> • Category of the Government Subsidy Applied to AOTS Altered : Training Activities for 1) Human Resource Development 2) Industrial Structure Improvement
2000	<ul style="list-style-type: none"> • AMEICC-HRD WG COE Program Started
2001	<ul style="list-style-type: none"> • Training Activities for IT Engineers Started (~2002)
2002	<ul style="list-style-type: none"> • Distance Training Program Started • Sixth Convention of AOTS Alumni Societies Held in Colombo, Sri Lanka
2003	<ul style="list-style-type: none"> • The Training Program on Intellectual Property Rights Started
2006	<ul style="list-style-type: none"> • Seventh Convention of AOTS Alumni Societies Held in Mumbai, India
2007	<ul style="list-style-type: none"> • Conclusion of a Memorandum of Understanding with UNIDO on Cooperation in Training Activities to Support Africa
2008	<ul style="list-style-type: none"> • Six Month Japanese Language and Other Programs Carried Out for the First Batch of Nurse and Caregiver Candidates under the Japan-Indonesia Economic Partnership Agreement
2009	<ul style="list-style-type: none"> • Six Month Japanese Language and Other Programs Carried Out for the First Batch of Nurse Candidates under the Japan-Philippines Economic Partnership Agreement • President Arroyo of the Philippines visited TKC • The 50th anniversary event (Anniversary reception, International symposium, AOTS success story case meeting) • Eighth Convention of AOTS Alumni Societies Held in Yokohama
2010	<ul style="list-style-type: none"> • The Training Program on Infrastructure System Export Industry Started • Technological Demonstration Projects for Improving the Business Environment related to Trade and Investment Started • New Global Corporation Activities Started



The Symbol of AOTS

This symbol of AOTS was adopted in October 1981, and was legally registered as our symbol as well as the logo AOTS in May, 2003 at the Japan Patent Office. We hope that this emblem will be loved of all for a long time, and that it will serve to deepen understanding of AOTS activities.

Our distinctive symbol is designed to represent AOTS's three basic aims: technology transfer through the human resource development of developing countries; mutual

understanding; and the strengthening of the developing nations' economies. At the same time, the outer triangle's three sides represent the three developing areas of Asia, Africa and Latin America. The triangle itself resembles the initial letter A of these three regions. The machine-like appearance represents technology; the union of elements, interdependence and friendship; and the projecting parts, growth and development.

We hope that this emblem, as the symbol of AOTS, will be loved by all, and that it will serve to deepen the friendship between AOTS and all AOTS trainees.



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