



## Improving practical ability in relation to workshop improvement activities

2 – 15 September 2009

AOTS Chubu Kenshu Center (To Be Determined)

### Course Objectives

**By participating in this program, participants will be able to:**

- Gain a more profound understanding of the characteristics of manufacturing as practiced by Japanese companies.
- Deepen their understanding of the key roles and responsibilities of the managerial personnel in charge of productivity enhancement activities
- Increase their awareness of effective workshop improvement activities implemented in Japanese manufacturing
- Gain the skills and knowledge to introduce and implement workshop improvement activities based on the 5S approach
- Acquire the skills and knowledge necessary to play a key role in the above-mentioned activities

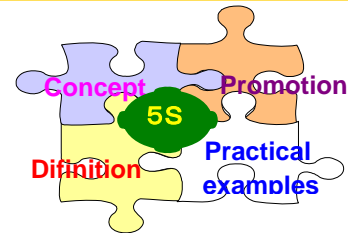
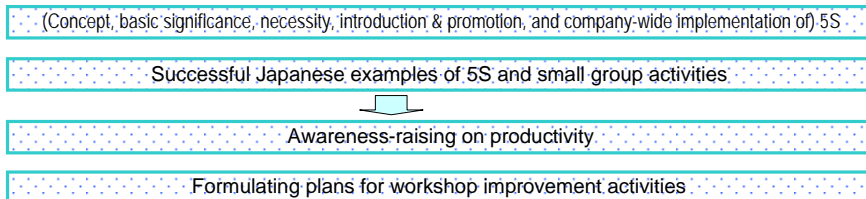
### Target Participants

Site supervisors and middle and senior managers at manufacturing companies in Vietnam

### Language

All lectures and company visits will be conducted in Japanese with translation into Vietnamese.  
In principle, the program documents and training materials will be prepared in Vietnamese.

**Course Features: A curriculum that allows you to learn about subjects focusing on practical knowledge and know-how relating to workshop improvement.**



— Part of the participation expenses will be covered by subsidy from the Japanese government —

### Tentative Schedule

DATE	Morning Session	Afternoon Session
9/2 Wed.	Orientation Opening Ceremony	Pre-Training Report Presentation and Discussion on the Group Work
9/3 Thu.	LECTURE: The Essence of Japanese Manufacturing and Characteristics of the Production System	COMPANY VISIT: 5S -Successful Case Example
9/4 Fri.	LECTURE: Key Roles of Managerial Personnel in Promoting Kaizen Activities	
9/5 Sat.	Dayoff	
9/6 Sun.		
9/7 Mon.	LECTURE: 5S Definitions and Introduction Processes	COMPANY VISIT: KAIZEN -Successful Case Example
9/8 Tue.	LECTURE: The Concept, Basic Significance and Effective Promotion of 5S - Method for Conducting and Promoting 5S	COMPANY VISIT: 5S -Successful Case Example
9/9 Wed.	LECTURE & EXERCISE (CASE STUDY): Promotion and Vitalization of Workshop Improvement Activities -The Significance and Practice of Small Group Activities	
9/10 Thu.	STUDY	COMPANY VISIT: Case Example of 5S Promotion Activities (In-company training)
9/11 Fri.	TOUR	COMPANY VISIT: Case Example of PM Promotion Activities (Kaizen Activities)
9/12 Sat.	Dayoff	
9/13 Sun.		
9/14 Mon.	Lecture: The Significance and Practice of PM from the Perspective of 5S	Group Discussion and Preparation for Presentation
9/15 Tue.	Final Report Presentation	Evaluation of the Program / Closing Ceremony

Visit to for [http://www.aots.or.jp/eng/t\\_pr\\_g\\_j/management/fy/2009/southeast.html](http://www.aots.or.jp/eng/t_pr_g_j/management/fy/2009/southeast.html) the Program Outline and Participation Requirement

Closing date for application: **29 May, 2009**

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